Statement of Tuition Assurance – Overseas Students

Under the provisions of the *Education Services for Overseas Students Act 2000* (ESOS) the Australian College of Applied Psychology Pty Ltd (the First Provider) is required to provide tuition assurance arrangement for persons who require an Australian student visa to study in the higher education courses it offers. This requirement is to protect students in the event that the Australian College of Applied Psychology Pty Ltd ceases to provide a course of study in which a student is enrolled. The meaning of 'ceasing to provide a course of study' is set out in the HEP Guidelines at:

(http://www.comlaw.gov.au/comlaw/management.nsf/lookupindexpagesbyid/IP200510176?OpenDocument)

In the event that the Australian College of Applied Psychology Pty Ltd ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the "**Course Assurance Option**");

OR

b) a refund of his or her up-front payments for any unit of study that the student commences but does not complete because the Australian College of Applied Psychology Pty Ltd ceases to provide the course of study of which the unit forms part (this is known as the "**Student Contribution/Tuition Fee Repayment Option**")

The Australian College of Applied Psychology Pty Ltd has met the tuition assurance requirements of the HESA through its current membership of the Australian Council for Private Education and Training (ACPET) Australian Student Tuition Assurance Scheme (ASTAS).

Contact details for ACPET are: ACPET National Office
Suite 12, Level 14, 329 Pitt Street, SYDNEY NSW 2000
Ph: 02 9264 4490
Fax: 02 9264 4550

If the Australian College of Applied Psychology Pty Ltd ceases to provide a course of study, ACPET will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify ACPET of the choice they have made for each affected unit. ACPET will provide this Offer within twenty *Business Days* after it knows, or should know by reasonable enquiries that the Australian College of Applied Psychology Pty Ltd has ceased to provide the course of study.

The course/s of study for which the Australian College of Applied Psychology Pty Ltd has ACPET ASTAS membership is/are:

Associate Degree of Applied Social Science
Bachelor of Applied Social Science
Bachelor of Applied Social Science (Coaching)
Bachelor of Applied Social Science (Counselling)
Bachelor of Applied Social Science (Management)
Bachelor of Applied Social Science (Sport and Performance)
Bachelor of Psychological Science
Bachelor of Psychological Science (Honours)
Diploma of Applied Social Science
Graduate Certificate in Counselling Skills
Graduate Diploma of Applied Social Science
Graduate Diploma of Applied Social Science (Management)
Graduate Diploma of Counselling
Graduate Diploma of Professional Psychology
Graduate Diploma of Psychology
Graduate Diploma of Psychological Science
Master of Applied Social Science
Master of Applied Social Science (Counselling)
Master of Applied Social Science (Management)
Master of Psychology (Clinical)

A student may choose either:

The Course Assurance Option:

If a student accepts a place in a course offered by ACPET as named above, ACPET will offer the student the option of ACPET making all necessary arrangements to ensure a student is able to enrol in a similar course of study with a Second Provider. This offered course will lead to the same or a comparable qualification without any requirement on the part of the student to pay that Second Provider any student contribution or tuition fee for any replacement units. A student will receive full credit from the Second Provider for any units of study successfully completed at the Australian College of Applied Psychology Pty Ltd.

The Second Provider nominated by ACPET may have different contribution amounts or tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study the Australian College of Applied Psychology Pty Ltd ceased to provide.

A student is not obliged to enrol in a course of study with a Second Provider offered by ACPET under the Course Assurance Option. However, if he/she enrols with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with the Australian College of Applied Psychology Pty Ltd or to offer a replacement/s unit free of charge.

OR

The Student Contribution/Tuition Fee Repayment Option

If a student chooses the Student Contribution/Tuition Fee Repayment Option ACPET undertakes to pay the student the total of any up-front payments already paid by the student for any units of study the student has commenced but not completed. Students selecting this option will also get SLE or FEE-HELP balance/s re-credited for uncompleted units.