

ACADEMIC INTEGRITY STATEMENT

Document Name	ACAP_1_A_POL_Academic_Integrity_181012	
Date of Next Review	28 September 2020	
Approved by	Academic Board	28 September 2015
Responsible Person	Dean	
Related Documents	<ul style="list-style-type: none"> ▪ Academic Misconduct Policy and Procedures ▪ Non-Academic Misconduct Policy ▪ Assessment Policy ▪ Grievances, Complaints and Appeals Policy and Procedures ▪ Student Code of Conduct ▪ Freedom of Inquiry Policy Statement. 	
References and Legislation	Tertiary Education Quality and Standards (TEQSA) Act 2011 (Cth); Higher Education Standards Framework (Threshold Standards) 2015; Education Services for Overseas Students Act 2000 (Cth); Education Services for Overseas Students Regulations 2001; National Vocational Education and Training Regulator Act 2011; Migration Act 1958 (Cth); National Code of Practice for Providers of Education and Training to Overseas Students 2018; the Higher Education Support Act 2003 (Cth); Privacy Act 1988 (Cth)	

1. Purpose:

This statement outlines the Australian College of Applied Psychology’s (ACAP’s) commitment to academic integrity.

2. Scope:

This statement applies to all of the College’s functions.

3. Definitions:

Term	Definition
<i>Academic integrity</i>	the ethical standards that underpin all aspects of academic work and ensure its validity and credibility.
<i>Academic misconduct</i>	a breach of the standards of academic integrity and the conventions of academic honesty.
<i>Academic staff / teaching staff</i>	Permanent and casual employees engaged in teaching and assessment of courses at the institution.
<i>College (the)</i>	The Australian College of Applied Psychology (ACAP).
<i>International student/ Overseas student</i>	A student required to hold a student visa for study in Australia.
<i>Unit</i>	A unit of study in a higher education course or a unit of study, module and/or unit of competency in a vocational education and training course.

4. Policy

4.1 Academic Integrity Statement

The college is committed to academic integrity as fundamental to its operations as an academic community. Academic integrity rests upon the establishment, maintenance and enforcement of ethical standards in teaching, learning, assessment, scholarship and research.

4.2 Principles of Academic Integrity

The following principles underpin the practice of academic integrity at the college and are based on the Fundamental Values of Academic Integrity (updated April, 2014) as espoused by the International Centre for Academic Integrity (Fishman, T, 2014).

4.3 Honesty

The college values honesty as an indispensable component of all aspects of its academic operations, including teaching, learning, assessment, research, and service. The college has established policies and procedures for dealing with breaches of academic honesty and with student grievances against academic staff in relation to assessment. The college's academic policies procedures send a clear message that falsification of data, lying, cheating fraud, theft, and other dishonest behaviours are unacceptable.

4.4 Trust

The college aims to foster a climate of trust in order to encourage and support freedom of scholarly inquiry and quality teaching, learning and assessment practices. The college expects academic staff to create a climate of trust by administering their units and courses with integrity, honesty, respect and fairness and for students to prove themselves worthy of such trust.

4.5 Fairness

The college has established clear and transparent policies and guidelines to support fairness in the interactions of academic staff and students, especially in relation to assessment. Academic staff members are required to demonstrate fairness in all their dealings with students, especially by communicating expectations clearly, responding to dishonesty in accordance with collegial policy and consistently assessing student work on the basis of clear and transparent criteria. Students are required to demonstrate fairness in all their dealings with academic staff and other students especially by completing their work honestly, both in individual and team tasks, and acknowledging borrowed work appropriately.

4.6 Respect

The college values the interactive, cooperative and participatory nature of learning and scholarship and recognises the need to respect and consider diverse opinions and ideas. Academic staff members are required to demonstrate respect in all their dealings with students, especially by avoiding the development of intimate personal relationships with students, taking students' ideas seriously and providing constructive, honest feedback on assessments, and with colleagues by extending professional courtesy, acknowledging intellectual contributions and properly citing sources. Students are required to demonstrate respect in all their dealings with academic staff and other students, especially by avoiding disruption in classes and rudeness to others.

4.7 Responsibility

The college accepts responsibility for ensuring that principles of academic integrity are upheld, especially in cases of academic misconduct. The college expects academic staff and students to accept responsibility for safeguarding the integrity of its scholarship, teaching and research by demonstrating high standards of academic integrity and enacting established procedures to hold others accountable when they fail to uphold the values of the group.

4.8 Education and Prevention

The college will take a proactive approach in preventing academic misconduct through educating academic staff and students in academic integrity and plagiarism prevention.

5. Document Management Control

Date	Summary of Changes	Author
28/09/2015	Policy Established	Dean
25/01/2016	Minor template technical amendments	Dean
30/11/2017	Administrative update to document title, business and academic titles and roles	Dean
12/10/2018	Change of template	VET Compliance Manager