# Changes to Undergraduate Courses from Trimester 3 2014

## Frequently Asked Questions

(for currently enrolled students)

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<td>1. What are the changes to the Courses?</td>
<td>From Trimester 3, 2014, three updated Bachelor courses and one updated Associate Degree (now as both an entry and exit qualification) will be delivered by the School of Counselling.</td>
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| 2. What will the updated courses be called?   | Bachelor of Counselling (BCouns)  
Bachelor of Counselling (Coaching) (BCouns(Coaching))  
Bachelor of Applied Social Science (BAppSocSc)  
Associate Degree of Applied Social Science (AssocDAppSocSc)                                                                                   |
| 3. Why are these changes happening now?      | A letter from the Principal & Executive General Manager, Andrew Little, with details about the reasons for the change, has been posted on the Student Lounge. Please log in to the Student Portal to view the letter.                |
| 4. How will these changes affect me?         | If you expect to complete your course at the end of Trimester 2, 2014 (or exit early at the end of Trimester 2, 2014 with the DASSIS or ADASSIX)) or are enrolled in the Management specialisation (BASSIX(Mgt)) you are not impacted by these changes.  
If you are currently enrolled in one of the three Bachelor courses that are being updated you will automatically transition to the updated version of the course (which may be a retitled course). No student transitioning to their updated course will be disadvantaged as full corresponding credit will be given for successfully completed units. |
5. I am continuing my studies in Trimester 3, 2014. What will my course be called?

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<tr>
<th>Course Title T2, 2014</th>
<th>Course Title from T3, 2014</th>
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<tr>
<td>Bachelor of Applied Social Science (Counselling)</td>
<td>Bachelor of Counselling</td>
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<tr>
<td>Bachelor of Applied Social Science (no specialisation)</td>
<td>No change to course title. Remains as Bachelor of Applied Social Science. Course sequence has been updated.</td>
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<tr>
<td>Bachelor of Applied Social Science (Coaching)</td>
<td>Bachelor of Counselling (Coaching)</td>
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<tr>
<td>Bachelor of Applied Social Science (Management)</td>
<td>Remains as Bachelor of Applied Social Science (Management) This course is in teach-out. Please refer to FAQ 6 below for further details.</td>
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<tr>
<td>Associate Degree of Applied Social Science</td>
<td>Remains as Associate Degree of Applied Social Science Course sequence and parent course nesting arrangements have been updated. Please refer to FAQ 7 below for further details.</td>
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<td>DASSIX or DASS (Diploma of Applied Social Science)</td>
<td>Not part of updated course program. If you were enrolled in any course of the current program on or before Trimester 2, 2014 you may be eligible to exit with the Diploma of Applied Social Science up until 31 December 2015. Please refer to FAQ 8 below for further details.</td>
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6. I am enrolled in the Management specialisation. How does this change affect me?

The Bachelor of Applied Social Science (Management) is in teach-out mode. This means students have until the end of 2015 to complete the course. Students who are currently enrolled in this course will not transition and will continue in their current course. Students who do not complete their course before the end of 2015 will need to transition to one of the updated courses. Student should contact the School to discuss study options and the credit available into the updated courses.
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| 7. I want to exit my Bachelor course with the Associate Degree of Applied Social Science. Is this possible? | Yes. The Associate Degree of Applied Social Science is a nested exit qualification in the current and updated Bachelor of Applied Social Science qualification. **To exit with this qualification:**

**...at the conclusion of the current Trimester 2, 2014:**

1. You must have been enrolled in a course in the Bachelor of Applied Social Science program for study in or before Trimester 2, 2014 and have completed the required seventeen (17) units (or equivalent) in the current Associate Degree of Applied Social Science (ADASSIX) course sequence.
2. You should apply for early exit before 1 August. To apply to exit, please lodge an [online application to exit early](#).

**...from Trimester 3, 2014 and thereafter**

Either:

1. You must be enrolled in any of the School of Counselling's undergraduate Bachelor degree courses and have completed the required sixteen (16) units (or equivalent) in the updated Associate Degree of Applied Social Science (AssocDAppSocSc) (ADASSXIV) course sequence.
2. Apply for early exit once you complete the required sixteen (16) units (or equivalent).

OR as this degree is now also an entry qualification

3. Apply to transfer to the updated Associate Degree of Applied Social Science. To transfer course, please lodge an [application to transfer form](#). In transferring, you will be awarded full credit for all units successfully completed in your School of Counselling, Bachelor degree course. You will then need to complete all remaining units and any other requirements of the course. *

| 8. I want to exit my Bachelor course with the Diploma of Applied Social Science (nested exit qualification). Is this possible? | Yes, up until the 31 December 2015. Students currently enrolled in any course in the Bachelor of Applied Social Science program or any of the updated courses in this program (i.e. BAppSocSc, BCouns, BCouns( Coaching), AssocDAppSocSc) who wish to exit with the Diploma of Applied Social Science qualification can still do so up until 31 December 2015. **To do so:**

1. You must have been enrolled in a course in the Bachelor of Applied Social Science program suite for study during or before Trimester 2, 2014.
2. You must have successfully completed the required (9) units |

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| (or equivalent) in the Diploma of Applied Social Science (DASSIX) sequence on or before 31 December 2015.  
  Nb. Successful completion of any 9 units in the BASSIX suite of courses or any of the updated courses (i.e.  
  BAppSocSc, BCouns, BCouns(Coaching), AssocDAppSocSc) will qualify you for exit with the Diploma of Applied Social Science award. | 3. You should apply for early exit once you complete the Diploma exit requirements. Please seek advice from the school to ensure you are able to complete all course requirements in the due timeframe. |
| 9. What do I do if I want to change or enter a different course          | If you wish to change course (for example from Bachelor of Applied Social Science to Bachelor of Counselling), you will need to apply to transfer into the updated course. To transfer course, please lodge an online application form. Once transferred, you will then need to complete all remaining units and other requirements of the course. |
| 10. How many units will the updated courses have?                        | Each Bachelor course will have 24 units of 6 credit points each. The Associate Degree course will have 16 units of 6 credit points. |
| 11. Where can I find information about the units in the updated courses? | The units for each course are listed in the course sequence guides which can be found on the website at the following urls:  
  Bachelor of Counselling  
  Bachelor of Counselling (Coaching)  
  Bachelor of Applied Social Science  
  Associate Degree of Applied Social Science |
| 12. Which of the courses are PACFA accredited?                           | This Bachelor of Counselling and the Bachelor of Counselling (Coaching) courses have both been accredited by the Psychotherapy and Counselling Federation of Australia (PACFA) for a period of 5 years. |
| 13. If I have completed, say, 4 units in my current course, will these units be credited into my updated course? | All units completed in the current course will be given as credit into the corresponding/matched updated course. For more details, please see the Mapping Sheets which can be found on the website. |
| 14. What is the standard maximum number of units undertaken per year based on a full time study load? | Bachelor of Counselling and Bachelor of Counselling (Coaching)  
  • 8 units (3 + 3 + 2) over 3 trimesters.  
  Bachelor of Applied Social and Associate Degree of Applied Social Science  
  • Choice of 8 units (3 + 3 + 2) over 3 trimesters or 12 units (4 + 4 +4) over 3 trimesters per year |
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| 15. How will Student Placement changes affect me?                        | • If you have not registered a first placement or started a first placement, the changes do not affect you. Simply follow the course sequence and begin your search for a suitable placement at least 3 to 5 months before you wish to enrol in the placement and supervision unit. Access all resources and information in the Placement Preparation class space under My Classes. Start your placement at least 4 to 6 weeks prior to the trimester you enrol into the placement and supervision unit to allow you time to settle in before your supervision unit commences.  
• If you have registered your first placement or are currently on your first placement, contact Student Placement to discuss your specific situation with your placement coordinator: Placement Contacts  
• If you have registered a second placement or are currently on your second placement, continue as usual for a minimum of 250 hours. There is no change to the requirements for 2nd placement. |
| 16. I am an online student. What are the changes for me?                | Students who will study the Bachelor of Applied Social Science with a Coaching minor can study fully online. There is no on-campus workshop attendance requirement.  
Students enrolled in the Bachelor of Counselling and the Bachelor of Counselling (Coaching) who are studying online will have to fulfil minimum face to face requirements as prescribed by PACFA. These will be covered by unit specific on-campus workshops (two days) and Blackboard Collaborate online meetings (7 hours) for the units listed below.  
Reflective of these requirements, online students in the Bachelor of Applied Social Science and Associate Degree of Applied Social Science who elect to study the Counselling minor are also required to study 2 of the counselling units in this minor via blended delivery mode as indicated below.  
**Bachelor of Counselling**  
Counselling Skills COUN1001  
Conflict Resolution BESC1041  
Counselling Theories 1 COUN1051  
Advanced Counselling Skills COUN2031  
Counselling in Loss COUN2001  
Counselling Theories 2 COUN2061  
Alcohol and Other Drugs Counselling COUN2041  
Counselling Placement and Supervision 1COUN3031  
Counselling Placement and Supervision 2 COUN3041  
**Bachelor of Counselling (Coaching)**  
Counselling Skills COUN1001 |
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<td><strong>17. I am an online student. Do I still have to complete Counsellor Development Workshops (CDWs) after the transition?</strong></td>
<td>Depending on how many units you have completed, and whether you have attended CDWs already, you may still have to attend additional CDWs to meet face to face contact requirements as prescribed by PACFA. CDWs will continue be offered into 2015, but we encourage students who have to complete them to attend these as soon as possible. Please refer to the CDW calendar for upcoming dates. Please contact the Online and Blended Delivery team for advice on CDW attendance. The school will also be contacting students individually in the coming weeks to advise of CDW requirements.</td>
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<td><strong>18. I am completing my course requirements in Trimester 2 2014. What degree will I graduate with?</strong></td>
<td>Students who successfully complete their course requirements in Trimester 2, 2014 will graduate with the qualification that corresponds with the course they have completed all their studies in.</td>
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<td><strong>19. Does the Bachelor of Counselling still incorporate any applied social science content?</strong></td>
<td>The Bachelor of Counselling still has quite a number of units from a social science context, but that are more closely aligned to Counselling (for example Social Legal &amp; Ethical Frameworks, Cultural Diversity, Change Influence &amp; Power Dynamics, Applied Social research, Mental Health Policy and Practice). Student feedback on the original course consistently indicated that many students saw very broad social science subjects not immediately relevant to their chosen field, Counselling. The Bachelor of Counselling reflects this through social science units more specifically applied to a Counselling context.</td>
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<td><strong>20. What does ‘unspecified credit’ mean in the credit mapping?</strong></td>
<td>Unspecified unit credit can take the place of a core or elective unit that does not have a direct matching unit across the two courses. It is there to make sure no credit achieved is lost in the transition, even if there is no direct equivalent unit.</td>
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| 21. I have a question which is not part of the FAQ document - who do I contact? | Brisbane:  
Merlin Morris  
Program Delivery Coordinator  
on (07) 3234 4417 or  
merlin.morris@acap.edu.au  
Melbourne:  
Jeannie White  
Program Delivery Coordinator  
on (03) 8613 0618 or  
Jeannie.White@acap.edu.au  
Sydney:  
Tracy Balzer  
Undergraduate Programs Coordinator  
on (02) 9964 6313 or  
undergrad@acap.edu.au |

*NOTE:*

To be eligible for the award of an ACAP qualification students need to complete all course unit requirements indicated above and have met all other course completion and graduation requirements (e.g. completion of course within maximum permitted time, have no outstanding debts).

The above information applies to domestic students. If you are an international student studying on a student visa who wishes to exit your course early please contact the School Manager to discuss your enrolment options, as there may be visa implications.