

Instructions

- Please read this form carefully and complete all relevant sections.
- Please keep a copy for your reference.

Course selection

Please select the course/s you are applying for: (if you are applying for more than one course, check relevant boxes and fill in just one application).

<input type="checkbox"/> Graduate Diploma of Professional Psychology
<input type="checkbox"/> Graduate Diploma of Professional Psychology Practice
<input type="checkbox"/> Master of Psychology (Clinical)

Enrolment Type

Please select your preferred enrolment type:

<input type="checkbox"/> Full-time
<input type="checkbox"/> Part-time: You have indicated part-time as your preferred enrolment type. As only a limited number of part-time places are available in these programs, please indicate if you would accept a full-time enrolment: <input type="checkbox"/> Yes <input type="checkbox"/> No

Personal details

Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other:
Family name:
Given names:
Preferred name:
Date of birth: / / (day/month/year)
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Gender X

Contact details

Home telephone:	Telephone (other):
Mobile telephone:	
Fax:	
Email:	
Home Address:	
Suburb:	
State:	Postcode:
Country:	
Postal Address (if different from above):	
Suburb:	
State:	Postcode:
Country:	

Citizenship

Nationality:
Country of birth:
If you were not born in Australia, in what year did you arrive:
Are you an Australian Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you of Aboriginal or Torres Strait Islander origin? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you on a Humanitarian Visa? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you an Australian Permanent Resident or New Zealand Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No

Education details

Secondary Education

What is your highest completed secondary school level: <input type="checkbox"/> Year 10 or lower <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 12
School attended:
Year completed:
ATAR/UA/HSC/OP score:

Post-secondary Education (List the post-secondary qualifications you have completed or that are in progress)

Name of qualification:
Institution attended:
Year completed/will complete:

Name of qualification:
Institution attended:
Year completed/will complete:

Name of qualification:
Institution attended:
Year completed/will complete:

Are you applying for credit for previous study? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes', a separate application is required. Applications for credit transfer are assessed separately after enrolment.

Are you a registered psychologist? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a provisionally registered psychologist? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes', my registration number is:

Do you hold any overseas qualifications in Psychology? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, you are required to submit an APS assessment with your application.

Psychology Registration Standards

All applicants must ensure that they meet the requirements for registration with the Psychology Board of Australia that includes meeting the mandatory English language skills registration standard. Information about these standards can be found [here](#).

Will meet the psychology registration standards.

Other information

How did you first learn about ACAP? You may tick more than one.	
<input type="checkbox"/> School Counsellor/Careers Advisor	<input type="checkbox"/> ACAP Website
<input type="checkbox"/> Internet Search	<input type="checkbox"/> Radio
<input type="checkbox"/> Recommended by a friend/relative	<input type="checkbox"/> Billboard/Bus Advertisement
<input type="checkbox"/> Newspaper/Magazine Advertisement	<input type="checkbox"/> Exhibition/Seminar
<input type="checkbox"/> Other (please specify):	

Application checklist

Please ensure the following are included with your application. Only applications completed by the closing date will be processed:

<input type="checkbox"/>	All sections of the application form are completed.				
<input type="checkbox"/>	A certified copy of your passport or Australian Driver's Licence/State ID card.*				
<input type="checkbox"/>	A brief curriculum vitae (maximum two (2) pages) that provides information about your experience in psychology. This may include: professional registration and memberships; paid and / or voluntary professional experience; other professional service (e.g. delivering a workshop or serving as an office bearer for an organisation); professional development activities (e.g. workshops and conferences attended); publications and conference presentations. Please provide details about all activities and experience (e.g. year, duration).				
<input type="checkbox"/>	Copies of all academic transcripts, including English translation if applicable. Please note that applications cannot be finalised until results of fourth year APAC- recognised study are available. These are essential to the selection of applicants. Please tick whichever applies to you. Transcripts of final year results and grades: <input type="checkbox"/> are included with this application <input type="checkbox"/> will be forwarded by the applicant when they become available <input type="checkbox"/> are not applicable <input type="checkbox"/> are available from the following staff member: (ticking this box indicates your consent for ACAP to request information about your results)				
<table border="1"><tr><td>Name:</td></tr><tr><td>Institution and Position:</td></tr><tr><td>Telephone:</td></tr><tr><td>Email:</td></tr></table>		Name:	Institution and Position:	Telephone:	Email:
Name:					
Institution and Position:					
Telephone:					
Email:					
<input type="checkbox"/>	Referee reports are submitted to the contact centre team on postgradpsych@acap.edu.au. The report must be provided directly by your referee: we cannot accept referee reports from you. Please note it is your responsibility to ensure that referees have completed this report.				
<input type="checkbox"/>	You have read and acknowledge the inherent requirements, which are located at: acap.edu.au/student-resources/inherent-requirements-at-acap/				

*A certified copy is a photocopy signed by an authorised officer to acknowledge that it matches the original document exactly. Authorised officers are: Justice of the Peace, Lawyer/Solicitor, Police Officer, Teachers and University Professors.

Post or email your application

Send your application to:

Student Recruitment and Admissions, Sydney Campus - Locked Bag 11
Strawberry Hills NSW 2012 or scan and email to info.acap@navitas.com

Should you require further information, please contact Student Recruitment and Admissions on:

T 1800 061 199
E info.acap@navitas.com

Privacy statement

The Australian College of Applied Psychology Pty Ltd (ACAP) collects, stores and uses personal information for the purposes of administering prospective, current and graduate student admissions, enrolment and education.

From time to time, ACAP may share your personal information within the Navitas Group and we may use that information to offer or notify you of products, services or other information that we reasonably believe may interest you. We will not do so, if you tell us not to. We may contact you via post, telephone, email, SMS or MMS in relation to these marketing offers.

ACAP may also share your information with third party providers, such as market research firms or electronic storage providers, who are engaged to provide certain services to ACAP. Where information is disclosed to third parties, ACAP will not allow the use of your information for any purpose other than the purpose for which it was disclosed.

You have the right to access to and alteration of, the information concerning yourself in accordance with the Privacy and Personal Information Act, 1988 (NSW). For more information, please refer to acap.edu.au.

If you do not wish to receive marketing or other offers from the Navitas Group, please tell us by checking this box.

Alternatively, you can tell us if we contact you by phone or at any time by 1800 061 199 or info.acap@navitas.com

Declaration

Important: This document contains and refers to contractual terms. I give this declaration and agree to these terms in support of my application for enrolment in a course at ACAP.

I declare that I can produce to ACAP originals of all documentation relied on in support of this application and I agree to produce any such documentation to ACAP on request. **I authorise** ACAP to obtain any further information or records from any educational institution or recognised educational qualifications assessment body and to verify any information about my employment history that I have given to ACAP.

I agree that I have been given the opportunity to read the policies, procedures and terms set out in the ACAP Student Handbook available online at acap.edu.au. **I agree** to be bound and abide by the policies, procedures and terms set out in the ACAP Student Handbook, as amended from time to time, if I am accepted as a student at ACAP.

I understand that some ACAP courses require the completion of practical experience placements and that, if this is a requirement of my course, I will be required to complete all declarations, consents and checks required by law or otherwise reasonably required by ACAP, including a Working With Children Check declaration and consent and criminal record checks. If I am unable to provide all required and satisfactorily completed declarations, consents and checks as and when requested by ACAP, I will not be eligible to participate in practical experience placements and I understand that I will be unable to complete the course.

I understand that, if ACAP is required by law or considers it appropriate for public policy reasons (including health and safety) to close any campus, ACAP may require on-campus students to receive tuition via online delivery.

I understand that ACAP, as an approved Higher Education Provider (HEP), is required to collect the information on this form, and is doing so for the purpose of assessing my admission entitlement and entitlement to Commonwealth Assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESN) to me; ACAP will disclose this information to the Department of Education for these purposes. The Department of Education will store the information securely in the Higher Education Information Management System, and may disclose the information to the Australian Tax Office and other designated authorities. ACAP and The Department of Education will not otherwise disclose the information without my consent unless required or authorised by law.

I declare that the information I have supplied on this form is complete, true and correct. I understand ACAP is relying on this declaration and agreement in making any decision regarding admission and that ACAP may change any such decision if this declaration is false.

Applicant's signature:

Date: / /

The information is correct at the time of publication. Changes in circumstances after this date may alter the accuracy or currency of the information. The Australian College of Applied Psychology reserves the right to alter any matter described in this document without notice. Readers are responsible for verifying information that pertains to them by contacting the Australian College of Applied Psychology.

This information is intended for domestic students.

OFFICE USE ONLY

Date received ____/____/____ (dd/mm/yyyy)

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